

**St. Mary's County Emergency Services Board
Wednesday, April 10, 2024**

1. CALL TO ORDER

Meeting was called to order at 7:00 pm

2. ROLL CALL

Members Present:

Shawn Davidson, County Rescue Chief
JA Nelson, St. Mary's Fire Association
C P Miedzinski, County Fire Chief
Ken Hicks, Rescue Squad Association
Hattie Norris, Vice Chairperson of the ESB
Gary Bell, Chair of the ESB
Dr. Janelle Martin, Acting Jurisdictional Medical Director via zoom
Jennifer Aubert-Utz, Director of Emergency Services

A. Review & Approve Minutes

I move to approve the minutes from February 14, 2024, as presented.

Motion by Shawn Davidson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

3. PRESENTATION

A. EMS Study

Rick Harrison for Mission Critical Partners (MCP) provided an overview of the EMS Study that was completed by MCP and presented to CSMC on February 27, 2024.

4. COMMITTEE REPORTS

No Committee Reports

5. OLD BUSINESS

A. Emergency Services Report

Jennifer Aubert-Utz introduced herself. She provided a brief background on herself and thanked everyone for the warm welcome.

B. Emergency Services FY25 Budget Update

Jennifer Aubert-Utz provided an overview of what was recommended by the county administrator for the FY25 Budget.

C. CAD Update

Jennifer Aubert-Utz provided a new date of 8/12/24 when the CAD will go-live and she explained why the go-live date was pushed back.

D. Cadet Program Update

Kelly Bell provided an update on the Cadet program and where the fire student and EMS students were currently at in the program.

6. NEW BUSINESS

A. Dependent Care Reimbursement Program

I move to draft a letter of support to CSMC for the dependent care reimbursement to program changes.

Motion by JA Nelson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

B. EMS Billing

I move to have ESB draft a letter to the CSMC to request DES, Fire, & EMS personnel who may encounter illness or injury while performing duties be exempted from EMS billing.

Motion by C P Miedzinski, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

7. BOARD MEMBER

C P Miedzinski welcomed Director Utz aboard, and wanted to thank both Deputy Directors plus the whole DES staff for everything they did until Director Utz was able to start her time with us.

Director Utz stated that it's a pleasure to be here and a pleasure to serve. She is looking forward to working with everyone. She also thanked the Acting Jurisdictional Medical Director, Dr. Martin, for being online and stepping in to assist our department.

8. PUBLIC COMMENTS

No Public Comments

9. ADJOURN

A. Adjourn

I move to adjourn the meeting at 8:32 pm.

Motion by Ken Hicks, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

Angelique Clem, Recorder

Minutes approved by the St. Mary's County Emergency Services Board on 6/12/24.