

St. Mary's County Emergency Services Board
Wednesday, June 11, 2025

1. CALL TO ORDER

The meeting was called to order at 1800.

2. ROLL CALL

Members present

Shawn Davidson, County Rescue Chief
JA Nelson, Chairperson of ESB
Ken Hicks, Rescue Squad Association
Hattie Norris, Vice-Chairperson of ESB
Ernest Rogers, County Fire Chief
Joe Gould, Asst. President of Fire Board Association
Jen Aubert-Utz, Director of Emergency Services

Members Not Present:

Janelle Martin, Acting Jurisdictional Medical Director

A. Review & Approve Minutes

I move to accept the minutes from the April 9th, 2025, meeting as presented.

Motion by Hattie Norris, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Ken Hicks, Hattie Norris, Ernest Rogers, Joe Gould

3. PRESENTATION

No Presentations

4. COMMITTEE REPORTS

No Committee Reports

5. OLD BUSINESS

A. Emergency Services Report

Director Jen Aubert-Utz provided an update on the operations of the Department of Emergency Service.

B. FY25 Scholarship Update

I move to approve to divide the remaining available funds in the FY25 scholarship account after June 30 between the qualified applicants this fiscal year.

Motion by Shawn Davidson, second by Ernest Rogers.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Ken Hicks, Hattie Norris, Ernest Rogers, Joe Gould

6. NEW BUSINESS

A. FY26 Scholarship Application

I move to approve the FY26 Scholarship application and allow DES to send the application out to the St. Mary's County Volunteer Fire, and EMS Departments after July 1st.

Motion by Shawn Davidson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Ken Hicks, Hattie Norris, Ernest Rogers, Joe Gould

7. BOARD MEMBER

Ken Hicks discussed the mass casualty incident and how it was an all-hands effort.

Jen Aubert-Utz stated freedom fest was being held 6/28/25. She wished everybody a happy Summer and 4th of July.

Shawn Davidson discussed that the EMT recertification process is being updated for the next recertification cycle, guidance is forthcoming.

J.A. Nelson congratulated Gerald Gardiner on his retirement from the County Government. He also wished everyone a safe summer and safe 4th of July.

8. PUBLIC COMMENTS

No Public Comments

9. ADJOURN

A. Adjourn

I move to adjourn the meeting at 1822.

Motion by Hattie Norris, second by Ernest Rogers.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Ken Hicks, Hattie Norris, Ernest Rogers, Joe Gould

Angelique Clem, Recorder

Minutes approved by the St. Mary's County Emergency Services Board on 8/12/25.