

St. Mary's County Emergency Services Board
Wednesday, August 13, 2025

1. CALL TO ORDER

The meeting was called to order at 1810.

2. Roll Call

Members Present:

Shawn Davidson, County Rescue Chief
JA Nelson, Fire Member at Large
Ken Hicks, President of Rescue Squad Association
Hattie Norris, Vice-Chairperson of ESB
Jason Adams, President of Fire Board Association
Jen Aubert-Utz, Director of Emergency Services via Microsoft Teams

Members Not Present:

Janelle Martin, Acting Jurisdictional Medical Director
Ernest Rogers, County Fire Chief

A. Review & Approve Minutes

I move to approve the minutes from the June 11, 2025, meeting as presented.

Motion by Shawn Davidson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Ken Hicks, Hattie Norris, Jason Adams

3. PRESENTATION

No Presentations

4. COMMITTEE REPORTS

No Committee Reports

5. OLD BUSINESS

A. Emergency Services Report

Director Jen Aubert-Utz provided an update on the operations of Emergency Services and introduced the new Deputy Director John Gosford.

6. NEW BUSINESS

No New Business

7. BOARD MEMBER

Shawn highlighted the benefits of the volunteer incentive program and emphasized how our positive partnerships are delivering real-time value to our citizens.

Hattie expressed her condolences to Jen for the loss of her mother.

Jason thanked DES and all the partners for FRAD.

J.A. thanked DES and everyone who assisted with FRAD. He also wanted to remind everyone to have working smoke detectors in their home, they do save lives.

8. PUBLIC COMMENTS

No Public Comments

9. ADJOURN

A. Adjourn

I move to adjourn the meeting 1821.

Motion by Jason Adams, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Ken Hicks, Hattie Norris, Jason Adams

Angelique Clem, Recorder

Minutes approved by the St. Mary's County Emergency Services Board on 10/8/25.