

**Hazard Mitigation Planning Board**  
**Wednesday, November 19, 2025**

**1. CALL TO ORDER**

Meeting called to order at 10:00 AM.

**2. 1001 - ROLL CALL**

**Members Present**

Phillip Burch, SHA District 5  
Ed Hogan, MetCom and Vice-Chairperson  
Eric Benson, IT  
Courtney Jenkins, LUGM  
Amy Bledsoe, Emergency Management Manager and Chairperson  
Donald Mills, Acting Director DPW&T

**Members' Not Present**

Tony Wheatley, Town of Leonardtown  
Vince Whittles, Community Member  
Charles Eible, SMC Public Schools  
Jennifer Utz, Director of Emergency Services

**A. Review & Approve Minutes**

I move to approve the minutes of the Sept 24, 2025, meeting as presented.

Motion by Ed Hogan, second by Courtney Jenkins.

Final Resolution: Motion Carries

Yea: Phillip Burch, Ed Hogan, Eric Benson, Courtney Jenkins, Amy Bledsoe, Donald Mills

**3. NEW BUSINESS**

**A. Meeting Calendar 2026**

I move to approve the 2026 meeting calendar as presented.

Motion by Courtney Jenkins, second by Ed Hogan.

Final Resolution: Motion Carries

Yea: Phillip Burch, Ed Hogan, Eric Benson, Courtney Jenkins, Amy Bledsoe, Donald Mills

**B. Annual Report Reminder**

Amy Bledsoe reminded the board that the Annual Report will be drafted at the end of the calendar year and is due at the next meeting.

#### **4. BOARD MEMBER TIME**

- Douglas Mills provided an update on snow season preparations and the status of the removal equipment and concluded by thanking the Hollywood Volunteer Fire Department for the use of their parking lot during a training event.
- Courtney Jenkins advised that Growth Management continues to work through the Comprehensive Plan update for St. Mary's 2050 and noted that work sessions are being held for the Planning Commission to review the plan.
- Phillip Burch also provided an update on snow season preparations for State Highway.
- Eric Benson reminded the Board that the snow removal map is available online and contains useful information about which streets have been cleared by the county.

#### **5. ADJOURN**

##### **A. Adjourn**

I move to adjourn the meeting at 10:06 AM.

Motion by Ed Hogan, second by Phillip Burch.

Final Resolution: Motion Carries

Yea: Phillip Burch, Ed Hogan, Eric Benson, Courtney Jenkins, Amy Bledsoe, Donald Mills

Darlene Mund Recorder

Minutes approved by the Hazard Mitigation Planning Board on February 18, 2026.