



Historic Preservation Commission Grants Subcommittee Minutes

Thursday, February 19, 2026 at 4:00 PM

Patuxent Building, Office of Land Use & Growth Management 23150 Leonard Hall Dr.
Leonardtwn, MD 20650

1. Call to Order

The meeting was called to order at 4:05 p.m.

2. Roll Call

Members in Attendance: Eve Love, Teresa Wilson, and Patricia Samford.

Staff in Attendance: Courtney Jenkins and Gabrielle Gleissner.

3. Approval of the Agenda

A. Approval of the Agenda

I motion to approve the agenda for the February 19, 2026 HPC Grants Subcommittee meeting.

Moved by: Eve Love

Seconded by: Patricia Samford

Yea: Teresa Wilson, Eve Love, and Patricia Samford

All voted in favor of approving the meeting agenda. 3-0

4. New Business

A. Project Research and Ideas

- Eve Love discussed with subcommittee members that she, Karly Maltby, and Courtney Jenkins had a phone call with Maryland Historic Trust (MHT) staff members Heather Barrett and Allison Luthern about potential project ideas.
 - One of the suggestions that came from this phone call was updating the historic inventory list or conducting a study on agricultural out buildings such as chicken coops, tobacco stripping buildings, and sheds.
 - Another idea was to update the list of buildings that have become eligible since the initial list was completed. This would include buildings that were built in 1976 or before starting when the last inventory was completed. This project would have to be done in phases due to the surplus of now-eligible buildings.
- Courtney Jenkins discussed the process of applying for grants in the county with the Grants subcommittee members. It includes first picking a project, going before the Commissioners of St. Mary's County for to seek the grant, applying for the grant, going back to the Commissioners for grant approval, and then going through the County's procurement office for an RFP.
- The Grants subcommittee members would also like to review the findings of an Archeological Assessments Report done in 2014 by Scott Strickland for the HPC. These findings might provide more grant topic ideas.

B. MHT Non-Capital Grant Process

There was no discussion on the MHT Non-Capital Grant Process due to timeline constraints.

C. Scheduling the next Grants Subcommittee Meeting

The Grants Subcommittee members decided to have their next meeting on April 9, 2026 at 4:00 p.m.

D. Discussion

The Grants Subcommittee members decided to have Eve Love serve as the representative for the subcommittee.

5. Adjourn

A. Adjourn

I motion to adjourn the February 19, 2026 HPC Grants Subcommittee Meeting.

Moved by: Patricia Samford

Seconded by: Teresa Wilson

Yea: Teresa Wilson, Eve Love, and Patricia Samford

All voted in favor of adjourning the meeting. 3-0

The meeting was adjourned at 4:45 p.m.