



## Historic Preservation Commission Grants Subcommittee - Apr 9 2026 Minutes

Thursday, April 9, 2026 at 4:00 PM

Patuxent Building, Office of Land Use & Growth Management 23150 Leonard Hall Dr. Leonardtown, MD  
20650

### 1. Call to Order

The meeting was called to order at 4:01 p.m.

### 2. Roll Call

Members in Attendance: Eve Love, Patricia Samford, and Teresa Wilson.

Staff in Attendance: Gabrielle Gleissner

### 3. Approval of the Agenda

A. Review and Approval of the April 9, 2026 Agenda

I move to approve the April 9, 2026 Agenda.

Moved by: Patricia Samford; seconded by: Teresa Wilson

**Yea:** Teresa Wilson, Eve Love, and Patricia Samford

**Quorum not met 3-0**

This motion carries (a quorum for the Grants Subcommittee was met)

### 4. Approval of the Minutes

A. Review and Approval of the February 19, 2026 Meeting Minutes

I move to approve the February 19, 2026 meeting minutes.

Moved by: Eve Love; seconded by: Teresa Wilson

**Yea:** Teresa Wilson, Eve Love, and Patricia Samford

**Quorum not met 3-0**

This motion carries (a quorum for the Grants Subcommittee was met)

### 5. New Business

A. Scott Strickland's Archaeological Report (2014)

- Subcommittee members discussed the findings from Scott Strickland's report. The

report was about archeological sites of properties in danger of sea level rise.

- Patricia Samford has created a list of potential properties from the properties included in Kirk Ranzetta's book. Eve Love has also started a list of potential properties that include some centennial farms in St. Mary's County.

B. Discussion

- Eve Love spoke to Dennis Pogue, someone who had previously applied and received an MHT grant, and asked if he could share advice and notes on his approaches to the grant.
- Subcommittee members will create a word document with the application questions and provide answers that staff can use when submitting the application.

C. Scheduling the next Grants Subcommittee Meeting

The next Grants subcommittee meeting will be on May 7, 2026, at 4:00 p.m.

**6. Old Business**

A. MHT Non-Capital Grant Process - Follow Up

- Eve Love had reached out to her contact at MHT, Heather Barrett, who said she recommends mentioning the RFP in the application, and that she would need to be included in the entire process.
- Subcommittee members would like staff to do additional research on the County's RFP and Grants process (including if there is a standard RFP the county uses, the process with the county's procurement, if letters of support are needed, and how far in advance items would be needed to be presented to the Commissioners of St. Mary's County).

B. Project Research and Ideas - Follow Up

- Subcommittee members decided to focus their study on the topic of Agricultural Buildings (not tobacco barns).
- Staff will create a OneDrive folder for related documents, and an Excel sheet for subcommittee members to list out and detail potential properties to be included in the study.

**7. Adjourn**

I move to adjourn the HPC Grants Subcommittee meeting at 4:18 p.m.

Moved by: Teresa Wilson; seconded by: Patricia Samford

**Yea:** Teresa Wilson, Eve Love, and Patricia Samford

**Quorum not met 3-0**

This motion carries (a quorum for the Grants Subcommittee was met)

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CAO

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Mayor