

**Transportation Advisory Committee - Survey Subcommittee Meeting (Monday, June 5, 2023)**

*Generated by Allison Swint on Monday, June 5, 2023*

**Members present**

Laura Carrington, Thomas Rogers, Rowena Bossio

Also present: Allison Swint

**Meeting called to order at 5:02 PM**

1. CALL TO ORDER

2. ROLL CALL

Roll Call: A. Roll Call

3. PRESENTATION OF PREVIOUS MINUTES

Action, Minutes: A. Approve May 8, 2023 minutes

Move to approve the May 8, 2023 minutes with pending correction

Motion by Thomas Rogers, second by Rowena Bossio.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, Rowena Bossio

4. OLD BUSINESS

5. NEW BUSINESS

Discussion: A. Survey Report Tasks: Data Analysis

6. ANNOUNCEMENTS

7. ADJOURN

Action: A. Meeting Adjourned

I move to adjourn the meeting at 6:17PM.

Motion by Rowena Bossio, second by Thomas Rogers.



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**Monday, June 5, 2023**  
**Transportation Advisory Committee Survey Subcommittee**

**1. CALL TO ORDER**

Meeting called to order at 5:02PM

**2. ROLL CALL**

A. Roll Call

5:02PM – Roll is called

Members present: Rowena Bossio, Thomas Rogers, Allison Swint, Laura Carrington

**3. PRESENTATION OF PREVIOUS MINUTES**

A. Approve previous meeting minutes

5:03PM – Chair requests motion to approve of the 5/8/23 Subcommittee meeting minutes

Thomas Rogers motions to approve the minutes

5:04PM – Chair notifies Subcommittee of a mistake in the minutes and requests a motion to submit the minutes following the correction

Thomas Rogers makes the motion and Rowena Bossio supplies the second

**4. OLD BUSINESS**

**5. NEW BUSINESS**

A. Survey Report Tasks: Data Analysis

5:04PM – Chair briefs Subcommittee on updates to the Survey report, including comments from Subcommittee member JJ Perryman and Rowena Bossio

Discussion stems from the review

5:06PM – Rowena Bossio suggests verbiage change in report, to clarify that claims regarding the survey’s success at the Lexington Park Library were volunteered by library staff, and not by the Subcommittee itself

Chair concurs

5:14PM – Chair discusses ongoing issue with the way the survey data graphics are presented

Discussion stems from Rowena Bossio and Thomas Rogers

5:17PM – Chair notifies Subcommittee members of other difficulties with the graphics

5:14PM – Chair opens discussion on reported hinderances to accessing public transportation, per the survey results, with input from several SubCommittee members

5:19PM – Chair questions nature of response data for multiple survey questions

Discussion stems from the question with input from Rowena Bossio

5:23PM – Chair raises question on the difference between the Wheels to Wellness and program and other assistance from the County Health Department for medically necessary appointments

Discussion stems from the question with input from members present

5:30PM – Chair shares further survey results revealed from filtering the survey data

Discussion stems from the question with input from Rowena Bossio

5:30PM – Chair questions usefulness of the question asking respondents if they have access a driver’s license, mobile apps, etc

Discussion stems from the question with input from Rowena Bossio and Thomas Rogers

5:41PM – Rowena Bossio suggests adding “Conclusion” ahead of all discussion paragraphs on each data chart

Chair provides input

5:42PM – Chair questions usefulness of statement in the report regarding how data was captured between the online and in-person participants

Discussion stems from the question with with input from Thomas Rogers and Rowena Bossio

5:51PM – Chair makes initial conclusions and suggestions based on survey data that has been covered

Discussion stems with input from members present

5:53PM – Rowena Bossio suggests creating a “Lessons Learned” section in the report

5:54PM – Chair inquires what format should be used for citing sources in the report

Discussion stems from the question with input from Thomas Rogers

5:59PM – Thomas Rogers questions the definition of the term “micro-urban” used in the reported

Discussion stems from the question with input from TAC Chair and additional input from Thomas Rogers

6:00PM – Subcommittee settles on using the term “urban”

6:02PM – Chair request members begin the process of categorizing and adjudicating the comment input on the transportation survey

Discussion stems from the request with input from Thomas Rogers

6:07PM – Thomas Rogers mentions requests for better security on the bus

Discussion stems from the observation with input from Chair

6:02PM – Chair asks County Liaison Allison Swint if STS riders are reporting safety incidents on the buses

Discussion stems from the question with input from Allison Swont and further input from Chair

## **6. ANNOUNCEMENTS**

A. Next Meeting – June 12, 2023 5PM

6:11PM – Chair plans next Subcommittee meeting to be the following week, June 12, 2023

Discussion stems from the announcement, with input from various members regarding availability

6:11PM – Chair announces efforts to begin the slide presentation that will be presented at the next TAC meeting

Discussion stems from the announcement, with input from various members regarding availability

## **7. ADJOURN**

### A. Meeting Adjourned

6:17PM – Chair requests motion to Adjourn the meeting

Rowena Bossio motions to adjourn the meeting; Thomas Rogers seconds the motion

The meeting is adjourned